

## Request to Release Roommate from Lease

By signing this form you are requesting to release roommate(s) from the lease. Until this request is approved by your property manager, you will continue to be held to the lease agreement. If the remaining roommate(s) do not qualify to rent this unit on their own, one of the following will need to happen before any one will be released from the lease:

1. Remaining roommates will need to update information and show that he/she qualifies for the rental on his/her own.
2. New roommate(s) will need to fill out application(s) and be approved to move in. At this time new roommate(s) will be added to the current lease and the roommate(s) leaving will be removed.
3. Should option 1 and/or 2 not work for remaining tenants, all tenants will need to give 30 day notice and move out.

I, \_\_\_\_\_, request to be released from the lease at  
*[vacating resident(s)]*

\_\_\_\_\_, effective \_\_\_\_\_. I agree  
*[address]* *[date]*  
to release all benefits, responsibilities, and rights to the stated damage deposit.

I, \_\_\_\_\_, am/are requesting to release above stated  
*[remaining resident(s)]*  
roommate(s) from the lease and I/we understand that he/she/they no longer has any benefits or responsibilities inherent in the lease.

\_\_\_\_\_  
*Resident Signature*

\_\_\_\_\_  
*Resident Signature*

\_\_\_\_\_  
*Resident Signature*

\_\_\_\_\_  
*Resident Signature*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Nebraska RIS Property Manager*